

	<h2>Environment Committee</h2> <h3>7th November 2017</h3>
Title	<h3>School Permit Scheme – Menorah Primary School</h3>
Report of	Strategic Director - Environment
Wards	Golders Green
Status	Public
Urgent	<i>No</i>
Key	<i>No</i>
Enclosures	Appendix A: map of affected area
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<h2>Summary</h2>
<p>This report sets out the details of the application by Menorah Primary School to join the School Permit scheme for staff in reference to the conditions agreed by the May 2017 Environment Committee. It provides recommendations for the acceptance of the application subject to certain conditions regarding the maximum number of permits and areas in which the permit holders may not park. This approval would be subject to the outcome of a parking demand survey.</p>

<h2>Recommendations</h2>
<p>1. That the Environment Committee note that a survey has been commissioned to assess the demand on parking bays in Zone BX.</p>
<p>2. That the subject to the condition set below, the committee approve the issue of school permits to staff at Menorah Primary School, for use in Zone BX permit bays while the holder is carrying out school duties or travelling for the purpose of carrying out school duties, subject to the conditions agreed at the Environment Committee of 11 May 2017.</p>

<p>3. That the Committee agree that the condition referred to above should be: That the survey of parking demand establish that at the busiest surveyed time the total number of resident permit bays occupied in the surveyed area not exceed 85% of the total such bays present in the area if one or more additional vehicle were to be added.</p>
<p>4. That the Committee agree that the area of adjacent streets should be excluded:</p> <ol style="list-style-type: none"> 1. That part of Woodstock Avenue between the railway bridge and the junction with The Grove. 2. That part of The Drive between the junction Woodstock Avenue and the junction with Elmcroft Crescent. 3. That part of Montpelier Rise between the railway bridge and the junction with The Drive.
<p>5. That the Committee agree that the number of concurrent permits to be issued to staff at Menorah Primary School be limited to a number established by the calculation above, but not to exceed 25.</p>
<p>6. The Committee note that the above exclusion zone and cap on permits may be reviewed and varied by future committee resolution in response to changes in circumstances.</p>

1 WHY THIS REPORT IS NEEDED

- 1.1 In May 2017, following a pilot scheme and impact study, the Environment Committee resolved to make the School Permit scheme permanent and allow applications to join the scheme from all schools meeting the criteria agreed.
- 1.2 The Committee agreed to the following criteria
- Ofsted registered schools located within the CPZ be eligible to apply for a school permit
 - Schools must have an up-to-date school travel plan in place to be eligible.
 - The permit will be only be valid within the schools catchment area
 - It will be the responsibility of the schools to manage the distribution of permits to their staff
 - That permits would not be issued in a CPZ where demand for parking places exceeds 85% of capacity.
 - That school would need and existing school travel plan.
 - The cost of the annual permit is set at £190 per annum.
 - The school decide on which staff are eligible for the limited number of permits
 - That the school cannot park on the adjacent streets to the school
 - That before school permits be issued the Strategic Director for Environment consult with relevant Ward Members, the School and report the findings back to the Committee in order for approval to be granted to award school permits.
- 1.3 On 08 September the Headteacher of Menorah Primary School applied for the school to join the scheme

2 REASONS FOR RECOMMENDATION

- 2.1 Menorah Primary School is located at 1-3 The Drive NW11 9SP, within a controlled parking zone and permit zone BX.
- 2.2 Menorah Primary School has a current School Travel Plan, rated Bronze.
- 2.3 Menorah Primary School is Ofsted registered

- 2.4 Surveys are due to be conducted on two separate days to establish demand for parking places in the streets surrounding Menorah Primary School.
- 2.5 Zone BX is a zone bounded approximately by the north circular, Hendon Way, Ridge Hill, Woodstock Avenue and Brookside Road
- 2.6 Demand will be surveyed in all streets within the zone at which permit parking is available
- 2.7 Demand will be measured at the following times
 - 7am-8am
 - 9am-10am
 - 11am-12noon (controlled hours throughout)
 - 2pm-3pm (controlled hours in some locations)
 - 6pm-7pm
- 2.8 The highest overall demand will be established from this survey.
- 2.9 The number of spaces available to permit holders will be established
- 2.10 The peak demand will be measured against the 85% criteria set by the 11 May committee. This will establish whether there is sufficient capacity to issue permits to Menorah Primary School without exceeding that threshold
- 2.11 Menorah Primary School currently has an establishment of over 50 full and part time staff and have requested that up to 25 permits be made available for purchase by these staff. The survey will establish whether that this number can be accommodated.
- 2.12 Responsibility for the allocation of these permits would rest with Menorah Primary School, with evidence of permission from the school being required at the point of application
- 2.13 Allowing the use of school permits in the area immediately around the school could put undue pressure on parking in that area and affect the availability for dropping off and picking up those pupils who travel to and from school by car.
Accordingly, an area has been identified as suitable for exclusion from the scheme –
 - That part of Woodstock Avenue between the railway bridge and the junction with The Grove
 - That part of The Drive between the junction Woodstock Avenue and the junction with Elmcroft Crescent
 - That part of Montpelier Rise between the railway bridge and the junction with The DrivePermits would not be valid for use in permit bays falling within these areas.
- 2.14 Menorah Primary School falls within Golders Green Hill ward, as does the entirety of the BX zone
- 2.15 The members for Golders Green ward are;
 - Cllr Dean Cohen
 - Cllr Melvin Cohen
 - Cllr Reuben Thompstone
- 2.16 In line with the resolution of the May 2017 committee, on 24 October 2017 the Strategic Director for Environment, Jamie Blake, wrote to those members for Golders Green providing details of the application from Menorah Primary School and intended parking survey inviting submissions to this Committee
- 2.17 The ward members have therefore been consulted in line with the requirements of the May 2017 resolution and committee approval is now required to the issue of permits

- 2.18 The results from the schools engagement with the pilot show strong support for the scheme and they state it has only had a positive impact on the school day and their ability to provide improved teaching environment for the children.
- 2.19 This will further support Barnet schools with their recruitment and retention of teachers and will help to recruit teaching staff.
- 2.20 The pilot shows there has been no adverse impact to residents' being able to park as near to their homes as possible.
- 2.21 The scheme will proceed only if a survey of the local area indicates that capacity exists to allow the issue of school permits without significant risk to the amenities of existing users
- 2.22 It is therefore recommended that the environment agree that up to 25 permits be issued to staff at Menorah Primary School for use in Zone BX parking bays with the exceptions of the areas described above, subject to the identification of sufficient capacity by the commissioned demand survey

3 ALTERNATIVE OPTIONS CONSIDERED AND NOT RECOMMENDED

- 3.1 Refusal of extension of scheme to Menorah Primary School

4 POST DECISION IMPLEMENTATION

- 4.1 The commissioned demand survey will need to be conducted and analysed
- 4.2 The results will need to be communicated to stakeholders
- 4.3 If capacity is identified, minor variations will be required to the parking website and related systems will need to be updated to allow school staff to apply. Customer Service Group parking staff will be advised of the extension of the scheme and the necessary actions will be taken.

5 IMPLICATIONS OF DECISION

5.1 Corporate Priorities and Performance

- 5.1.1 The Council will work with local, regional and national partners, will strive to ensure that Barnet is the place:

- Of opportunity, where people can further their quality of life
- Where people are helped to help themselves
- Where responsibility is shared, fairly
- Where services are delivered efficiently to get value for money for the taxpayer

The introduction of this scheme will greatly benefit school workers and those who study in Barnet whilst ensuring that resident parking is not unduly affected. The scheme will help to ensure that school staff can focus on delivering high quality education by removing the distractions that parking arrangements currently add to the working day. This will enhance their quality of life and allow them to dedicate their attention to helping their students to receive a high quality education and so widen their opportunities. The scheme will also feature strongly in the recruitment and retention strategy for schools to ensure that the best teachers are attracted to work in the Borough ultimately providing a better education and quality of life for pupils.

5.2 Resources (Finance & Value for Money, Procurement, Staffing, IT, Property, Sustainability)

- 5.2.1 The costs of enforcing the scheme will be charged to the council's Special Parking Account (SPA). Any income generated through permits and Penalty charge notices (PCNs) issued during enforcement, will also be allocated to the SPA. The scheme is not expected to require additional funding.
- 5.2.2 There are no procurement implications as a result of this report.

5.3 Social Value

- 5.3.1 The impact that the scheme will have on teaching and providing better education to children can only be positive.

5.4 Legal and Constitutional References

- 5.4.1 The Council as the Highway and Traffic Authority has the necessary legal powers to introduce or amend Traffic Management Orders through the Road Traffic Regulation Act 1984. The authority to amend the relevant traffic management order to enable permit parking schemes has already been granted by the resolution of the 11 May 2017 Environment Committee.
- 5.4.2 The Traffic Management Act 2004 places obligation on authorities to ensure the expeditious movement of traffic on their road network. Authorities are required to make arrangements as they consider appropriate for planning and carrying out the action to be taken in performing the duty.
- 5.4.3 The Council's constitution at article 7 gives responsibility for parking provision and enforcement to the Environment Committee.

5.5 Risk Management

- 5.5.1 The council has considered the potential impact to residents who currently park within the zone and the potential effect on road safety and the free flow of traffic of the potential on as well as any potential negative satisfaction or customer experience.
- 5.5.2 In particular the council has considered the need to manage the risk associated with conflicting priorities carefully. Our policy states that residents should be able to park as close to their homes as possible, this risk is mitigated by the use of an exclusion zone in the immediate vicinity of the school.

5.6 Equalities and Diversity

- 5.6.1 The 2010 Equality Act outlines the provisions of the Public Sector Equality duty which requires public authorities to have due regard to the need to
- Eliminate unlawful discrimination, harassment and victimisation and other conduct prohibited by the Act
 - Advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it

- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it
- 5.6.2 The relevant protected characteristics are age, race, disability, gender reassignment, pregnancy and maternity, religion or belief, sex and sexual orientation. The duty also covers marriage and civil partnership, but to a limited extent.
- 5.6.3 A full Equalities Impact Assessment will be carried out if the scheme is successful in proceeding.
- 5.6.4 The school will be reminded that they are expected to observe the Public Sector Equality Duty in deciding to whom permits should be given.

5.7 Consultation and Engagement

- 5.7.1 Statutory consultation has been carried through the experimental traffic management order and there has been no negative feedback received.
- 5.7.2 This recommendation has been referred to the ward councillors for the affected area in advance of this committee